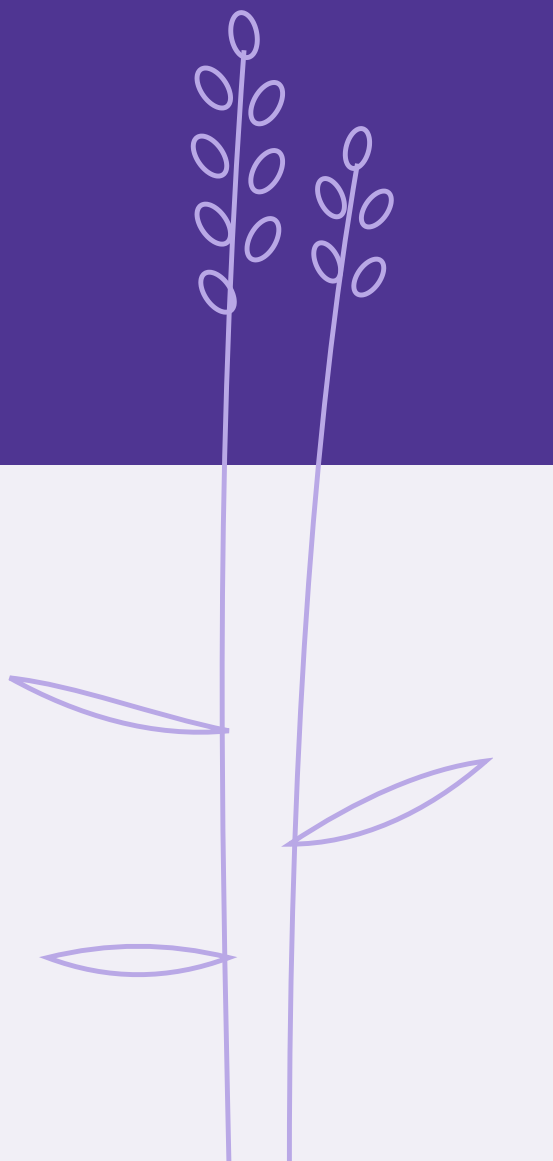
ALA LAW

YOUR FAMILY & ESTATES LAWYERS

Appointing an Enduring Guardian

A client checklist to help you prepare your Appointment of Enduring Guardian in NSW



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An Enduring Guardian is someone you trust to make personal, medical and lifestyle decisions for you if you lose capacity. Working through this checklist before your appointment helps us prepare your documents efficiently and makes sure your wishes are clearly recorded. **Don't worry if you haven't decided everything** – we'll guide you through the rest.

Section 1: About you

☐	Photo identification (driver's licence or passport)
☐	Your full legal name, any other names you are known by, your date of birth, address and contact details
☐	A copy of any existing Appointment of Enduring Guardian, Power of Attorney, Advance Care Directive or Will If you have made one before, we will check whether it should be replaced or revoked.
☐	Your GP's name and practice details, and any specialists who regularly treat you

Section 2: Choosing your Enduring Guardian

Your guardian(s)	
☐	Who would you like to appoint as your Enduring Guardian? Their full name, address and occupation
☐	Is each person at least 18 and someone you trust to make decisions in your best interests?
☐	Have you spoken with them, and are they willing to take on this responsibility?
☐	Check that they do not provide you with medical treatment or care, accommodation services or support services for daily living on a professional basis
More than one guardian	
☐	Do you want to appoint more than one Enduring Guardian?
☐	If so, do you want them to act jointly (making decisions together) or severally (each able to act alone)? If guardians are appointed jointly and one dies, resigns or loses capacity, the appointment may end unless you provide otherwise.
☐	Who would you like to be your alternate Enduring Guardian if your first choice cannot act? Their full name, address and occupation

Section 3: The decisions your guardian can make

☐	Which decisions do you want your guardian to make? For example, where you live, the health care and other personal services you receive, and consent to medical and dental treatment
☐	Are there specific limitations or directions you want to make? For example: do not resuscitate, no life-preserving measures, no ventilation.
☐	Any values, religious or cultural beliefs, or lifestyle preferences you would like your guardian to keep in mind
☐	Would you also like to record your own instructions about future medical treatment in an Advance Care Directive?

Section 4: Signing and keeping your documents safe

☐	Let your guardian(s) know they will also need to sign the appointment to accept the role, in front of an eligible witness
☐	Where will the original be kept, and who should receive a copy? (for example your guardian, GP, hospital or family)
☐	Have you considered an Enduring Power of Attorney, so someone you trust can manage your financial and legal affairs if you are unable to? An Enduring Guardian makes personal and health decisions, not financial ones.
☐	Is your Will up to date?

Questions for your lawyer

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Ready to appoint your Enduring Guardian?

Our Wills & Estates team can prepare your Appointment of Enduring Guardian, along with your Will, Enduring Power of Attorney and Advance Care Directive.

Call 1300 ALA LAW (1300 252 529) Email reception@alalaw.com.au

Visit alalaw.com.au

Disclaimer: This checklist provides general information only and is not legal advice. It is based on the law in New South Wales, which can change over time. Please seek advice from a qualified NSW Wills and Estates lawyer about your specific circumstances.